Semi-Annual Progress Report

It is time again to prepare the Semi-Annual Progress Report (SAR) for the period of January 1 – June 30, 2019. The SAR includes a summary of the following:

- Project activities;
- Accomplishments;
- Indicate issues and/or problems with resolutions;
- Updates on resolutions of issues and/or problems identified throughout the previous and current reporting period.

Templates were sent to the counties on April 29, 2019. Please remember to include only the information that is relevant to the reporting period. Submission deadline is no later than June 15, 2019.

Family Engagement Summit

- A panel presentation is to be held at PCYA June 19, 2019 and will:
  - Inform non-participating counties, providers, and other stakeholders how various family engagement strategies were implemented in the Demonstration Project counties;
  - Engage non-participating counties in discussions regarding development, implementation, and/or enhancement of family engagement strategies within their own counties; and
  - Establish relationships between counties to support practice change.
    - A panel representative will explain the Demonstration Project “Theory of Change” and the expected outcomes.
- The next planning meeting is scheduled for May 31, 2019 to review the specific areas to be discussed.

If any county representative has any questions and would like to further the discussions, please contact Sandy Shedlock.

Final Reporting Timeframes

- Semi-Annual Report:
  - July 1 - September 30, 2019 – Final Reporting TBD
- Accounting of Investments:
  - FFY 2018 due November 2019
  - Philadelphia’s final submission (November 2019)
  - FFY 2019 due November 2020
- All Invoicing, including Title IV-E (traditional), CWDP, and Act 148