

Items in this Issue

- Evaluation Update
- Reporting Reminders

Call for Articles

This newsletter is one mechanism utilized to report out on key accomplishments and communicate upcoming tasks and due dates. If anyone has information to include for future editions, please e-mail Sandy Shedlock at sshedlock@pcgus.com or one of our county newsletter representatives:

- **Allegheny:**
Robin Orlando
- **Crawford:**
Kelly Schwab
- **Dauphin:**
Rick Vukmanic
- **Lackawanna:**
Kerry Browning
- **Philadelphia:**
Kim Ali
- **Venango:**
Diane Weckerly

Please contact epalmer@pcgus.com with any contact updates.

If any key staff will be out of the office as we approach the end of the calendar year (holidays, PTO, etc.), please notify PCG so that we can be sure we include alternate contacts in correspondence.

Evaluation Update from the CWRC

Data collection for the EBP sub-study and Family Engagement Study remains ongoing. The SPANS and family engagement observation activities also remain ongoing. Additionally, an ASQ Flash Report is currently being developed, so stay tuned for dates for accompanying Flash Talks in next couple of months. If you have any questions regarding evaluation activities or data collection, please contact Justin Donofrio (JDD63@pitt.edu).

The Evaluation Team would like to provide you with team member contact information, as there have been some recent role shifts. Please see the list of active team members and contact information below. Feel free to reach out to these team members with questions.

Marlo Perry (Co- Principal Investigator) – map225@pitt.edu
Rachel Winters (Senior Evaluation Coordinator) – rrw14@pitt.edu
Jennifer Zajac (Research and Evaluation Dept. Manager) – jjp62@pitt.edu
Justin Donofrio (Acting Evaluation Coordinator) – jdd63@pitt.edu
Kari Giles (Database Administrator) – kari.giles@pitt.edu

Upcoming Reporting Information

The time is quickly approaching for both the Accounting of Investments Report and Semi-Annual Progress Report submissions.

- The Accounting of Investments Template was sent to counties earlier this month; deadline for submission is December 11, 2017.
- The Semi-Annual Progress Template will be sent November 27, 2017; deadline for submission will be January 8, 2018.

If any key staff will be out of the office around the time when reporting is to be completed and submitted, please make arrangements internally to ensure that deadlines are met.

If anyone has any concerns or questions pertaining to the information necessary for the reports or deadlines, please contact Sandy Shedlock at sshedlock@pcgus.com.

Important Dates

- **Accounting of Investments**
Responses are due by December 11, 2017
- **Semi-Annual Progress Report**
Responses are due by January 8, 2018