

# IDEA CATCHER / ACTION PLAN

Don't let a good idea get away!

Research shows that people remember 20% of what they hear, 30% of what they see, 70% of what they say and 90% of what they do! If you use an idea within 24 hours of learning it, you're more likely to integrate it permanently. As you proceed through the sections of the workshop, if you hear or think of an idea or concept that you want to use, write it in the spaces provided. In addition, research reveals that you are more likely to permanently incorporate what you learned if you make a plan to use the information immediately back at the office. Write your plans in the spaces provided.

## **Legal authority and Decision Making Process:**

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Action Plan:

## **Initiating the Court Process and Preparing for Court:**

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Action Plan:

## **Preparation for Courtroom Practice:**

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Action Plan: