QSR Completed Interview Schedule

Identified Child Name: Sara Fisher 12 **Case/Record Number:** 101010
Date(s) of Review: January 12th and 13th
Review Team: Wanda Dover 717-555-1234
Yvette Green 717-555-4321
Scheduler: Christina Redman 717-555-8888

Day 1	Activity	Notes
8:00 - 8:30 AM	**Welcome, Site Orientation, Introductions**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
8:30 – 9:30 AM	**Read Case File, Prepare for First Interview**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
9:30 – 10:30 AM	**Caseworker/Supervisor Interview** Tara Danner, Caseworker Jennifer Salisbury, Supervisor	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Room: Jennifer Salisbury's office – 3rd floor
10:30 – 11:00 AM	**Break, Prepare for Next Interview**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
11:00 – 12:00 PM	**Interview with Father's Attorney** Scott Bricker, Esq.	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Room: 2A
12:00PM-1:00 PM	**LUNCH**	
1:00 –1:30 PM	**Interview with Guardian *ad litem*** Claudia DeAngelo, Esq.	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Room: 2B
1:30 - 2:00 PM	**Phone Interview with Youth Advocate** Lauren Brown	Phone: 999-999-9999 Room: Second floor conference room *Available for 30 minutes*
2:00 – 2:30 PM	**Phone Interview with Roosevelt Middle School** Tammy Bricker, Teacher	Phone: 222-222-2222 Room: Second floor conference room *Available for 30 minutes*
2:30 – 4:30 PM	**Break, Review Case File, Prepare for Next Interview**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
4:30 – 6:00 PM	**Dinner and Travel Time**	*Please refer to the directions in your packet*
6:00 – 7:30 PM	**Home Visit** Sara Fisher, Child Victoria Holmes, Foster mother	900 Hillcrest Drive Springtown, PA 00870 Phone: 717-555-1111

NOTES:

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Day 2	Activity	Notes
8:00 – 8:30 AM	**Interview Preparation, Read Case File**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
8:30 – 9:30 AM	**Phone Interview with Foster Care Caseworker** Loralei Frankford	Phone: 999-888-8888 Room: Second floor conference room *Available for 1 hour*
9:30 – 10:30 AM	**Interview with Mother** Cynthia Fisher, Mother	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Room: 2C
10:30 AM – 12:00 PM	**Case Review, Final Interviews, Scoring Begins**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
12:00 – 1:00 PM	**LUNCH**	
1:00 – 4:00 PM	**Scoring, Discussion with Site Leads, as needed**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
Day 3	**Activity**	**Notes**
9:00 – 10:00 AM	**Prepare for Case-Specific Team Debriefing**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
10:00 – 12:00	**Case-Specific Team Debriefing**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
12:00 – 1:30 PM	**Lunch and Preparation for Caseworker/Supervisor Feedback Session**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
1:30 – 2:30 PM	**Caseworker/Supervisor Feedback Session** Tara Danner, Caseworker Jennifer Salisbury, Supervisor	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Room: Jennifer Salisbury's office – 3rd floor
2:30 - 3:00 PM	**Prepare for Exit Conference**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room
3:00 – 4:30 PM	**Exit Conference**	ABC County Children and Youth Services 1234 Main Street Anytown, PA 98765 Main Conference Room