

Consultant and Trainer Advisory Group

January 22, 2014

Minutes

Present: Amy Warnagiris, Kathleen Swain, Rob Winesickle, Jessica Wittman, Marsha Lynch, Crystal Bittinger

On Phone: Jo Sterner, Joan Mosier, Launa Kowalczyk, Lynette Drawn Williamson, Shadell Quinones, June Fisher, Bonnie Marsh

- QSR Reviewer Opportunities
 - Round 4 counties-chose tentative dates
 - An email to be a reviewer will be going out to trainers and consultants
 - Some curricula ask for QSR experience
 - To become a reviewer
 - 2 day training session-how to be a reviewer
 - Work plan
 - Reviews are generally 3 days
 - Extended hours
 - Need insurance
 - One time \$1500 payment who have not previously received compensation
 - Waiting for all dates
 - Will be included in February Palette (including dates)
 - Refresher course for those that have already taken training (2 hours)
 - Contact Regional Specialist or Debbie McHugh (dem107@pitt.edu)
- Trainee Demographic Forms
 - Please ask trainees for new participants or have never filled out the demo form
 - Demo forms are available in each training box
 - If not sure, please have them complete
 - Focus on those that were not preregistered (not on the sign-in sheet)
- Due Process Workgroup Update
 - Counties are doing safety planning differently
 - Numerous law suits; some are ending in favor of families
 - Not a new issue but has been highlighted by safety plans
 - Families don't have any way to make changes to safety plans; families have a right "to be heard"
 - Workgroup is coming together to offer guidance
 - Right to be heard
 - What can the reviewer decide
 - Who can the reviewer be
 - Does the family have a right to a review
 - Do the families just tell someone that they have thoughts to be heard
 - Mandate to do safety plans
 - Business as usual until OCYF says otherwise
 - When questions come up-business as usual
 - An email had been sent to all trainers previously

- Getting Credit for Courses That You Train
 - Trainers can receive credit when training a course for the first time
 - Write name on sign in sheet and initial
 - Reminder will be placed in the Palette
 - Can be problematic when a workshop is already closed out; much easier to do when entering participant information
 - It doesn't have to be the first time the course is trained but, a trainer can only receive credit for a course once
- Spring Event Discussion
 - Potentially doing a combined event with Supervisor Advisory Group and Diversity Task Force
 - Morning-legislative changes for CPSL
 - Afternoon-critical thinking guide for developing and implementing new bulletins
 - Those on the phone liked the idea
 - Dates not yet reserved
 - SAW generally do 4 locations
 - Amy will check in with Cindy Gore for Diversity group
 - Move forward to do these topics as a combined event
- Update on Trainer Utilization Workgroup progress
 - Developing a draft of a trainer scheduling process
 - Also trainer profile availability survey
 - Sent out twice a year; will correspond with calendar planning
 - Asking to update demographics
 - Willing to train locations
 - How much time willing to train
 - Willing to mentor
 - What courses willing to train
 - Will be more equitable for choosing trainers for workshops
 - Next step: taking to CWRC leadership team for feedback
 - Will begin for calendar January-June 2015
 - Will be sent out for comments to all trainers and consultants
 - Next meeting will be scheduled once draft policy is looked at by leadership
- Calls for Trainers
 - 205: Ethical Engagement and Service for Children and Families with Hearing Loss and/or Vision Loss
 - Still looking for trainers
 - Contact Amy W with any questions
 - Only have the pilot trainer
 - Most trainers feel under qualified
 - Two calls for trainers have been sent
 - Focused more on skill building; the one hour online course focuses more on awareness
 - Online course received well
 - 302: Building and Sustaining Father Engagement
 - Call for trainers has gone out
 - Some responses; deadline Friday, 1/24
 - Applications to be mailed out next week
 - Came from AOPC round table workgroup

- 2-day training
 - Cross systems; child welfare and courts
 - Working on marketing
 - 9.5 CLEs if attending full training
 - Offering on calendar and county specific
 - Will replace Engaging Absent Fathers
 - Very interactive course
- Questions/Open Forum
 - Any articles for the Palette due to Amy W by January 31
- Dates for upcoming CTAG Monthly Conference Calls (all calls 12 pm – 1 pm)
 - February 19, 2014
 - March 19, 2014
 - April 16, 2014
 - May - No Call – Spring Event
 - June 18, 2014