Consultant and Trainer Advisory Group
January 22, 2014
Minutes

Present: Amy Warnagiris, Kathleen Swain, Rob Winesickle, Jessica Wittman, Marsha Lynch, Crystal Bittinger
On Phone: Jo Sterner, Joan Mosier, Launa Kowalcyk, Lynette Drawn Williamson, Shadell Quinones, June Fisher, Bonnie Marsh

- QSR Reviewer Opportunities
  - Round 4 counties chose tentative dates
  - An email to be a reviewer will be going out to trainers and consultants
  - Some curricula ask for QSR experience
  - To become a reviewer
    - 2 day training session-how to be a reviewer
    - Work plan
    - Reviews are generally 3 days
    - Extended hours
    - Need insurance
  - One time $1500 payment who have not previously received compensation
  - Waiting for all dates
  - Will be included in February Palette (including dates)
  - Refresher course for those that have already taken training (2 hours)
  - Contact Regional Specialist or Debbie McHugh (dem107@pitt.edu)

- Trainee Demographic Forms
  - Please ask trainees for new participants or have never filled out the demo form
  - Demo forms are available in each training box
  - If not sure, please have them complete
  - Focus on those that were not preregistered (not on the sign-in sheet)

- Due Process Workgroup Update
  - Counties are doing safety planning differently
  - Numerous law suits; some are ending in favor of families
  - Not a new issue but has been highlighted by safety plans
  - Families don’t have any way to make changes to safety plans; families have a right “to be heard”
  - Workgroup is coming together to offer guidance
  - Right to be heard
    - What can the reviewer decide
    - Who can the reviewer be
    - Does the family have a right to a review
    - Do the families just tell someone that they have thoughts to be heard
  - Mandate to do safety plans
    - Business as usual until OCYF says otherwise
  - When questions come up-business as usual
  - An email had been sent to all trainers previously
• **Getting Credit for Courses That You Train**
  - Trainers can receive credit when training a course for the first time
    - Write name on sign in sheet and initial
  - Reminder will be placed in the Palette
  - Can be problematic when a workshop is already closed out; much easier to do when entering participant information
  - It doesn’t have to be the first time the course is trained but, a trainer can only receive credit for a course once

• **Spring Event Discussion**
  - Potentially doing a combined event with Supervisor Advisory Group and Diversity Task Force
  - Morning-legislative changes for CPSL
  - Afternoon-critical thinking guide for developing and implementing new bulletins
  - Those on the phone liked the idea
  - Dates not yet reserved
  - SAW generally do 4 locations
  - Amy will check in with Cindy Gore for Diversity group
  - Move forward to do these topics as a combined event

• **Update on Trainer Utilization Workgroup progress**
  - Developing a draft of a trainer scheduling process
  - Also trainer profile availability survey
    - Sent out twice a year; will correspond with calendar planning
    - Asking to update demographics
    - Willing to train locations
    - How much time willing to train
    - Willing to mentor
    - What courses willing to train
  - Will be more equitable for choosing trainers for workshops
  - Next step: taking to CWRC leadership team for feedback
  - Will begin for calendar January-June 2015
  - Will be sent out for comments to all trainers and consultants
  - Next meeting will be scheduled once draft policy is looked at by leadership

• **Calls for Trainers**
  - 205: Ethical Engagement and Service for Children and Families with Hearing Loss and/or Vision Loss
    - Still looking for trainers
    - Contact Amy W with any questions
    - Only have the pilot trainer
    - Most trainers feel under qualified
    - Two calls for trainers have been sent
    - Focused more on skill building; the one hour online course focuses more on awareness
    - Online course received well
  - 302: Building and Sustaining Father Engagement
    - Call for trainers has gone out
    - Some responses; deadline Friday, 1/24
    - Applications to be mailed out next week
    - Came from AOPC round table workgroup
- 2-day training
- Cross systems; child welfare and courts
- Working on marketing
- 9.5 CLEs if attending full training
- Offering on calendar and county specific
- Will replace Engaging Absent Fathers
- Very interactive course

- Questions/Open Forum
  - Any articles for the Palette due to Amy W by January 31
- Dates for upcoming CTAG Monthly Conference Calls (all calls 12 pm – 1 pm)
  - February 19, 2014
  - March 19, 2014
  - April 16, 2014
  - May - No Call – Spring Event
  - June 18, 2014