Consultant and Trainer Advisory Group
3/18/13
Minutes

In attendance: Amy Warnagiris, Kathleen Swain, Brandie Gilbert, Rob Winesickle, Jessica Shiffler, Crystal Bittinger


- Planning for Spring Events - Dates:
  - May 10, 2013 – CWRC
  - May 23, 2013 – Norristown
  - June 6, 2013 – Monroeville
    - Legislative updates (3 hours)
      - Need to call Cindi Horshaw for availability
      - Act 80
      - Act 91
    - Safety or Concurrent Planning (3 hours)
      - Concurrent Planning-working toward simultaneous goals for children
      - May have a better audience for concurrent planning
      - Could include bulletin recommendations
      - Will reach out to SWAN
    - CEUs available for entire day?
      - Legislative updates not usually CEU eligible
  - Responding to the overworked participants
    - Strategies to address in the classroom
    - Maybe good for a lunchtime call
  - Resource Center update
    - Something for April call
    - A quick update at Spring event
    - Can be put into writing and ask for questions
  - Organizational Effectiveness Facilitating
    - We have something written and can pick pieces out for 3 hours
    - Resource Center staff to train
  - Brochure to be ready in April

- Volunteers for Trainer Utilization Workgroup
  - Handout given
  - Looking for 2 trainer participants
  - Dates to be posed soon
  - No criteria as to which classes are trained by participants
  - Send Amy W your interest
• Updating Trainer/Consultant Data
  o Need new trainer directory page
  o Finding that some need updated
  o June 30, 2013
    ▪ Renewing contracts
    ▪ Updating info
    ▪ Resource Center will send what is current and ask for updates

• Trainer Feedback Form
  o The updated form is being sent out
  o Let us know of questions
  o Will continue to send hard copy but is available online
  o Online directions are on the form

• Questions/Open Forum
  o Safety and respite care has been coming up in training
    ▪ The safety questions that we have received have been referred to OCYF
      for follow-up. We have not yet received responses.

• April call
  o April 17, 2013
  o Resource Center update
  o Payment processing
    ▪ Taking longer for processing
    ▪ Larger checks (more trainings put together)
    ▪ Amy W speaking with Fiscal Department