

# Transfer of Learning

Being a facilitator is a continuous improvement process, not something that can be mastered solely through a classroom experience.



For this reason, it is important to commit to ongoing “learning by doing” and continuously improving your skills, knowledge, and use of materials and resources.

To assist that effort, answer the following questions and develop an individual transfer of learning plan for the upcoming year (12 month period).

1. What skills do I need to develop to become a more competent facilitator?
2. What support/resources will I use for increasing my skill in these areas?
3. How will I know when I have attained these skills?

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The following questions should be answer using the SMART system for goal setting.  
SMART goals are: **Specific, Measurable, Action-Oriented, Realistic, and Time-Limited**

4. What are my immediate (next 30 days) next steps:

5. What are my longer term (1 month – 1 year) next steps: