

Beginning January 1, 2024 the CWRC will discontinue our use of InteDashboard in the delivery of Team-Based Learning™ trainings. CWRC is building a new system within Bridge that will be used in place of InteDashboard. The new Team-Based Learning solution in Bridge will be user-friendly for instructors and learners. The new solution in Bridge is expected to be built by late spring/early summer 2024. In the interim, please use the following guidance to facilitate Individual Readiness Assurance Tests (IRATs), Team Readiness Assurance Tests (TRATs) and application activities.

For questions and support please contact Instructor Coordinator, Sharon Williams (shw86@pitt.edu) and/or Instructor Development Supervisor, Molly Margeson (mom76@pitt.edu).

Directions for In-Person Delivery

Individual Readiness Assurance Test (IRAT)

Please provide each participant with one printed copy of the IRAT handout. Participants should work individually and circle answers directly on their handout. Remind participants that they should not have phones, computers, or materials out during this activity. Direct participants to include their name at the top of their answer sheet, complete the IRAT, and to put their team name stand up once everyone at the table has completed their IRAT to indicate to the instructor that they have finished the IRAT. Once IRATs are completed by all participants, please move on to the TRAT.

*Team Readiness Assurance Test (TRAT) - **with scratch cards***

Ask participants to reference the IRAT handout they previously filled out. Remind participants that they should not have phones, computers, or materials out during this activity. Distribute one Individual Feedback Assessment Technique (IF-AT) scratch card, with the perforated section removed to each team. Direct participants to complete the test as a team, ensuring all team members have a voice in the discussion and pay attention to reasons for each answer. Once their team agrees on a response, ask someone from the team to check their answers using the scratch card. If they do not get the correct response the first time (as indicated by a star) they should continue to discuss the other answer options until they get the correct response on the scratch card.

When the team has completed their TRAT, ask them to put their team's name stand up. When all the team's name stands are up, you will know everyone has completed their tests. Collect scratch cards as teams finish. Quickly examine the scratch cards to see which questions teams did not answer correctly on their first attempt. Do not read or

review each question on the RAT. If most teams struggled with an answer, provide a mini lecture on that topic to support their understanding of the correct response. The main idea is to assure participants understand the content and are prepared to move on to the application activities.

*Team Readiness Assurance Test (TRAT) - **without scratch cards***

*Only for use if scratch cards are not available/not provided to you.

Instead of distributing a scratch card to use team, distribute one additional, blank copy of the IRAT handout to each team. Follow all additional steps as outlined for “*Team Readiness Assurance Test (TRAT) - with scratch cards*”.

Application Activities

Provide the application activity handout you are working on to all participants. Direct teams to work together to identify their preferred response. Ask teams to circle their preferred response on their handout and to put their team’s name stand up once they’ve decided on their preferred response. When all teams have their team stands up, facilitate a simultaneous report out with laminated letter cards.

Directions for Remote Delivery

Individual Readiness Assurance Test (IRAT)

Share **the Readiness Assurance Test handout as an attachment** via the chat feature in Zoom. Direct participants to complete the test individually, indicating their answer to each question either on a piece of paper or via a blank Word document on their own computer. Ask participants to turn off their cameras while they complete the IRAT and to turn their cameras back on when they are finished. Once everyone has completed the IRAT and turned their cameras back on, please move on to the TRAT.

Team Readiness Assurance Test (TRAT)

Teams will complete the TRAT together in their assigned Zoom breakout room.

Ask participants to refer to the same Readiness Assurance Test document you shared as an attachment in the chat for the IRAT. Direct teams to work together to complete the TRAT, indicating their answer to each question in a Word document that they will share with the instructor upon returning to the main room. Remind participants to include their team's name at the top of the Word document and save after answering each question. When teams have completed their TRAT, ask one team member to send their saved document in a direct/private message to the instructor via the chat. When the instructor receives the TRAT back from each team they will know everyone has completed their tests.

Open the TRAT documents shared with you and quickly examine them to see which questions teams did not answer correctly. Do not read or review each question on the RAT. If most teams struggled with an answer, provide a mini lecture on that topic to support their understanding of the correct response. The main idea is to assure participants understand the content and are prepared to move on to the application activities.

Application activities

Provide the application activity handout to all participants via the chat feature. Direct participants to complete the question with their team in their breakout room and to come back to the main room once they've decided on a preferred response. When all teams are back in the main room, you will do a simultaneous report out. Ask a for the team reporter to share the answer in the chat after the countdown.

**Please note, instructors do not need to submit RAT or application responses to CWRC during this transition period.*

Troubleshooting:

In lieu of the transition away from InteDashboard, the InteDash support email, intedashboardsupport@pitt.edu, will be disabled. If you do encounter any problems the **day of** your training please contact **the front desk**. If you have any issues **prior to the training day** (i.e.: missing scratch cards, tech support, etc.) please **email Molly Margeson or Sharon Williams** for support.